

Washington State Auditor's Office
Accountability Audit Report

**Law Enforcement Officers and Fire
Fighters Plan 2 Retirement Board**

Audit Period
July 1, 2007 through June 30, 2009

Report No.

Issue Date
***, 2009



WASHINGTON
BRIAN SONNTAG
STATE AUDITOR



**Washington State Auditor
Brian Sonntag**

Issue Date – (Issued by OS)

Mr. Steve Nelsen, Executive Director
Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board

Report on Accountability

We appreciate the opportunity to work in cooperation with your agency to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on the Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

Signature Here (Please do not remove this line)

BRIAN SONNTAG, CGFM
STATE AUDITOR

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Audit Summary

State of Washington Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of the Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board for the period from July 1, 2007, through June 30, 2009.

We evaluated internal controls and performed audit procedures on the activities of the Board. We also determined whether the Board complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Disbursements
- Payroll

RESULTS

In the areas we examined, the Board's internal controls were adequate to safeguard public assets. The Board also complied with state laws and regulations and its own policies and procedures in the areas we examined.

Related Reports

State of Washington Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board

FINANCIAL

We perform an annual audit of the statewide basic financial statements, as required by state law (RCW 43.09.310). Our opinion on these financial statements is included in the Comprehensive Annual Financial Report (CAFR) prepared by and available from the Office of Financial Management. The CAFR reflects the financial activities of all funds, organizations, institutions, agencies, departments and offices that are part of the state's reporting entity. That report is issued by the Office of Financial Management in December of each year and can be found at www.ofm.wa.gov.

FEDERAL PROGRAMS

In accordance with the Single Audit Act, we annually audit major federal programs administered by the state of Washington. Rather than perform a single audit of each agency, we audit the state as a whole. The results of that audit are published in a report issued by the Office of Financial Management in March of each year.

Description of the Board

State of Washington Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board

ABOUT THE BOARD

The Washington State Law Enforcement Officers' and Fire Fighters' (LEOFF) Plan 2 Retirement Board was created by Initiative 790, passed by the people of Washington state in November 2002.

The LEOFF Plan 2 Retirement Board is a state agency established in July 2003, and is governed by an 11-member board comprised of three active fire fighters, three active police officers, three employers and two legislators. Board members are appointed by the Governor.

The 11-member board is a policy-making board with the responsibility to study pension issues, be fiduciaries of the LEOFF Plan 2 retirement plan, set contribution rates, and recommend pension policy to the Legislature in the interest of the members and beneficiaries of LEOFF Plan 2. The board members meet monthly in Olympia.

The LEOFF Plan 2 Retirement Board is a state agency that provides research staff and administrative assistance to the 11-member board. The agency employs six staff. In addition to agency staff, the Board works cooperatively with other organizations for information and support.

The agency is located in Olympia and has no other field offices or branch locations. Funding for the LEOFF 2 Board comes from the LEOFF 2 pension fund. The agency's annual operating budget is approximately \$1,000,000.

BOARD CONTACT INFORMATION

Address: Law Enforcement Officers and Fire Fighters Plan 2 Retirement Board
PO Box 40918
Olympia, WA 98504-0918

Phone: 360-586-2322

Web site: www.leoff.wa.gov

AUDIT HISTORY

The current audit covered a two-year period. The previous audit was for a four-year period. There were no findings reported.

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